



LAKEVIEW HIGH SCHOOL

21100 E. 11 Mile Road • St. Clair Shores, Michigan 48081 • (586) 445-4045 • Fax: (586) 445-4072

November 12, 2015

To Whom It May Concern:

I am pleased to write a letter of recommendation on behalf of Miss Caitlin Beirne. During the last three months she has worked as a student teaching assistant in my 3rd block Web Design course at Lakeview High School. I have had the opportunity to mentor and work with Caitlin during this time period, and it is evident to me that she has a promising future in web design and education. She has demonstrated a high degree of interest in the topic and an ability to share her knowledge with students in class.

I have found Miss Beirne to be personable, reliable and mature. She conducts herself with poise and confidence when assisting students or presenting a lesson. When Caitlin started her internship she was very reserved. I'm sure it was awkward to be a teaching assistant in a course at a 'rival' school with students that were her age. Caitlin was able to push beyond any inhibitions and be an asset to the students. She helped many individuals by tutoring them in class and reinforcing concepts that were taught that day.

Further, she presented a lesson on using and styling tables. Caitlin was able to share her experiences and show the students relevant examples. She was at ease using the technology provided in class and offered individual help to students afterward.

Caitlin and I have had several conversations about the traits of good students, the learning experience and succeeding both in school and beyond. In all cases she has demonstrated wisdom beyond her years and an understanding of what is necessary to success in the "real" world.

It has been a pleasure to work with Caitlin this year. I have every confidence that she will continue to improve and maintain high standards as both a designer and an educator. It is with enthusiasm that I recommend Caitlin Beirne. I welcome the opportunity to discuss her design and teaching skills with any potential instructor or supervisor.

Sincerely,

Nick Spano
Business & Technology Instructor
Lakeview High School

Non-discrimination And Access To Equal Education Opportunity

It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender, marital status, sexual orientation, disability, height, weight, and/or any other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator.

Assistant Superintendent, 20300 Statler St. Clair Shores, MI 48081, 586-445-4000 X 2503